



**Minutes: November 3, 2016**

**Mission** - To ensure that every child in Tennessee receives the best pediatric emergency care in order to eliminate the effects of severe illness and injury.

**Vision** - To be the foremost advocate for children throughout the continuum of care in Tennessee and the nation.

MEETING     CONFERENCE CALL

<b>Time: <u>Central Time Zone-</u></b> 11:00 AM - Call to Order	<b>PLACE:</b> LENTZ PUBLIC HEALTH CENTER 2500 CHARLOTTE AVE., NASHVILLE, TN 37209
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<b>MINUTES OF PREVIOUS MEETING:</b> Previous Meeting Date <u>August 11, 2016</u> Minutes: <input type="checkbox"/> Approved <input type="checkbox"/> Not Approved <input type="checkbox"/> Distributed prior to Meeting <input type="checkbox"/> Not Submitted – Not Completed
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<p><b><u>PRESENT:</u></b>  <b>Voting:</b> Kara Adams, Oseana Bratton, Lee Blair, Kevin Brinkmann, Seth Brown, Michael Carr, Chris Clarke, Christy Cooper, Kate Copeland, Beckye Dalton, Yvette DeVaughn, Jennifer Dindo, Deborah Esmon, Cristina Estrada, Joann Ettien, Barry Gilmore, Marvin Hall, Sheila Jones, Deena Kail, Shannon Lankford, Kim Mackeil-White, Dawn Marrow, Missy Nelson, Lori Nixon, Maureen O’Connor, Anissa Revels, Samir Shah, Chris Siano, Debi Tuggle, Heather Wheeler, Regan Williams, Jonathan Wood, Amanda Yarber  <b>Non-Voting:</b> Sue Cadwell, Joel Dishroon, Amber Greeno, Rudy Kink, Purnima Unni, Ben Welch  <b>TN EMSC:</b> Rhonda Phillippi, Julianna Herod  <b>State Liaisons:</b> Kyonzte Hughes-Toombs, Randall Kirby, Caitlin Law, Terry Love, Robert Newsad, Ann Rutherford Reed, Robert Seesholtz, James Tabor, Donita Woodall</p> <p><b>MEETING GUESTS:</b> Sherry Scruggs</p> <p><b><u>ABSENT:</u></b>  <b>Voting:</b> Colleen Costello, Scott Giles, Laurie Lawrence, Marisa Moyers, Lisa Nistler, Leslie Phelps, Charla Sparks, Lynn Thompson, Michele Walsh, Rita Westbrook  <b>Non-Voting:</b> Paula Denslow  <b>State Liaisons:</b> Rose Boyd, Chip Cook, Rachel Heitmann, Joe Holley, Donna Tidwell, Michael Warren</p>
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# CoPEC



## Committee on Pediatric Emergency Care

Overall Lead/ Time Allotted	Topic	Summary / Decisions	Assignment / Next Steps
Barry Gilmore, MD	Meeting called to order Roll call	Dr. Gilmore welcomed everyone to the CoPEC meeting, provided an overview of meeting	
	Task Forces	Chairs of each task force introduced themselves and gave an update / overview of their subcommittee in order for new members and guests to become acquainted with the group.	
Anissa Revels	Membership Q & A	<p>Anissa led the membership in a Q &amp; A activity to help everyone familiarize themselves with some basic information about CoPEC, what we do and how they are different from the TN EMSC Foundation.</p> <p>How much are dues and when are they do? \$45 in January</p> <p>How does an individual become a voting member of CoPEC? One must be nominated by his or her facility or organization.</p> <p>Who approves nominations? The EMS Board and Board for Licensing Health Care Facilities.</p> <p>How many voting slots does each level hospital receive? CRPC's have 5 and General level facilities have 2. Primary and basic can volunteer to participate.</p> <p>What is the required attendance rate? 75%</p>	
	Approval of August minutes	Minutes unanimously approved	
Tracey Davis, MS, CEM TEMA Regional Planner		ESF-8 (Emergency Support Functions), disaster planning, and HRTS review. (Presentation and PowerPoint attached)	
Lunch			



All	Task Force Breakout Sessions		
Kevin Brinkmann, MD Cristina Estrada, MD	Standardization Committee	Pain protocol finalized and presented Intensivists met (update from Dr. Brinkmann?) ED Wall chart discussed; Phone meeting 11/17 at 3 PM (CST) led by Mick Connors. EMS protocols revised up to page 85/183	
Regan Williams, MD	Data Committee	<p>QI Projects:</p> <ul style="list-style-type: none"> <li>• Simulation project (Regan); submit IRB and start simulation with mannequins</li> <li>• Run sheets (Amber); query the trauma registry for rate of missing run sheets, wait a year while new system is implemented, query the registry again for rate of missing run sheets for pediatric transports (&lt;18 years), collate the rates and report.</li> <li>• Problematic transport (Rudy); Rudy to email Esther and CRPC's to access de-identified data for collation</li> </ul>	
	Membership Committee		
Michael Carr, MD	Funding Committee	<p>Defined donation as 'cash, check, credit card, OR purchase of auction item.'</p> <p>Overview of ways to contribute to TN EMSC Foundation (i.e. Amazon.Smile)</p>	
Purnima Unni	Branding Committee	Action items: small group to meet with Alice to share ideas, group to consist of representatives of each health care provider group (pre-hospital, hospital, private practice, public health) and each of the other subcommittees.	
Rhonda Phillippi, Executive Director of TN EMSC	Foundation Update	TEEX Pediatric Disaster Response and Emergency Preparedness course will be held in the following cities:	



		<p>Jackson (January 10-11, 2017), Chattanooga (September 7-8, 2017), and Johnson City (September 12-13, 2017).</p> <p>The 16<sup>th</sup> Annual Update in Acute and Emergency Care Pediatrics sponsored by Tennessee Emergency Medical Services for Children will be held at The Chattanooga Hotel in Chattanooga on March 31 through April 1, 2017. Star of Life will be held on May 4<sup>th</sup>, 2017 at Rocketown.</p> <p>Upcoming CoPEC Meetings:</p> <p>February 9, 2017    LENTZ PUBLIC HEALTH          March 30, 2017    CHATTANOOGA, TN          August 10, 2017    LENTZ PUBLIC HEALTH          November 9, 2017    LENTZ PUBLIC HEALTH</p>	
<b>Strategic Plan Work Groups</b>			
1. Branding – Purnima Unni & James Tabor	James Tabor, Terry Love, Maureen O’Connor, Jonathan Wood, Robert Seesholtz, Dawn Marrow, Sheila Jones, Purnima Unni		
2. Data - Rudy Kink	Robert Newsad, Caitlin Law, Chris Clarke, Joann Ettien, Missy Nelson, Amber Greeno, Beckye Dalton, Sue Cadwell, Deb Esmon, Nicholas Biggs, Regan Williams, Rudy Kink		
3. Standardization - Kevin Brinkmann & Cristina Estrada			
3a. Infrastructure – Kevin Brinkmann	Kevin Brinkmann, Seth Brown, Ben Welch		
3b. Disaster - Rita Westbrook	Did not meet this quarter		
3c. Performance Measures - Cristina Estrada	Cristina Estrada, Kim Mackeil-White, Kyonzte Hughes-Toombs, Ann Rutherford Reed, Yvette DeVaughn, Sherry Scruggs, Lee Blair, Deena Kail, Lori Nixon, Mick Connors  Ann Reed, Lee Blair, Deena Kail, Christy Cooper,		
4. Membership - Kate Copeland	Kate Copeland, Shannon Lankford, Jennifer Dindo, Anissa Revels, Debi Tuggle		
5. Funding - Michael Carr	Michael Carr, Chris Siano		

CoPEC



Committee on  
Pediatric Emergency Care

<p><b>ADJOURNMENT:</b> <b>3:00</b> [ ]AM [X]PM <b>RECORDED BY:</b> Julianna Herod <b>APPROVED BY:</b></p>	<p>NEXT MEETING: Thursday, February 9<sup>th</sup>, 2017  LENTZ PUBLIC HEALTH CENTER  2500 CHARLOTTE AVE., NASHVILLE, TN</p>	
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